



LANGARA COLLEGE

MINUTES Langara Council Meeting Held on Tuesday, March 4, 2003 Room B201, 0930 Hours

Members:

Linda Arnold
Barrie Brill
Sharon Chen
Christina Chow
Deanna Douglas
Rob Dykstra (absent)
Martin Gerson
Marg Heldman
Linda Holmes, Chair
Ken Jillings
Terry Kornutiak
Anne MacMillan (absent)

Ken MacMillan
Verna Magee Shepherd
Pam Novak-Cawley (absent)
Therese Paradis (absent)
David Pepper
Roger Semmens
Doug Soo
Dennis Steeves
Gloria Swadden
Lawrence Warren
Nancy Wickham
Jason Young (absent)

Visitors:

Amit Sankhala, LSU (1030 hours)

Shamiza Vastani, LSU (1020 hours)

1. REVIEW OF AGENDA

The agenda was approved with the following addition:

3. Definition of a Full-time Student

2. REVIEW OF MINUTES AND BUSINESS ARISING

a. Draft Minutes of the Meeting held Tuesday, February 11, 2003

It was moved by D. Steeves; seconded by D. Pepper

**THAT the minutes of the Langara Council meeting held on
February 11, 2003, be approved.**

Carried.

b. Budget Enhancement Plus Capital

L. Holmes distributed a draft document titled "Langara College Strategic Plan 2003-2005". She explained that the development of the plan has been guided by the College's Mission Statement, Goals and Objectives, Ministry documents related to the government's vision, and with the input from members of the Executive. L. Holmes noted that this draft document is being presented at this time as it is linked to some of the Budget Enhancements that are being recommended for the coming year.

L. Holmes asked that Council members provide feedback regarding the Strategic Plan directly to her within one week so that a copy of the draft plan can be provided to the College Board for discussion at its next meeting.

Referencing the list of Budget Enhancements dated March 3, 2003 and distributed at the table, D. Douglas described the changes to the list that have been made since the last meeting. L. Holmes noted that support for infrastructure continues to be a significant factor in the requests for enhancements.

L. Holmes noted that in her discussions with the Ministry about facilities and capital funding, she has been advised that Treasury Board is asking for proof that International Education students are paying for the instruction being delivered to them and for the services and facilities utilized. To that end, 10% of International Education tuition fees will be allocated to the Building Legacy Fund and identified as their contribution to facilities development at the College.

B. Brill expressed concern that part of the enhancement for Library acquisitions is being delayed by one year, and noted the importance and value to both the students and instructors of having an up-to-date and expansive collection of resource material. D. Pepper indicated his agreement and suggested that Project WOW and the SOS campaign may provide some funding for acquisitions. It was suggested that the UBC Learning Centre may complement our library in the future, although its present focus is on its staffing and facilities.

A question was raised about the enhancement request for Communications and Marketing in the area of Career Fairs and it was noted that this cost is the fee to register in the fairs. L. Holmes noted the value in participating in career fairs, especially given the current trend of fewer K-12 students and the on-going competition to gain the enrolment of these students.

The LFA President expressed concern with the continued deferment of the Early Retirement Initiatives Fund for another two years, to 2005-06. He noted that this decision negatively affects all employee groups at the College and should be flagged for careful reflection by Council members.

D. Douglas noted that the list of enhancement requests for 2003/04 totals \$1,558,613. She described the current changes to the budget, including benefit increases, Innovation Fund carry over, agents fees etc., and noted that given these changes, to fund all the enhancements listed for 2003/04 would leave a shortfall of \$233,386. It was further noted that there is still some flexibility in the bottom line figure and as such the Executive is recommending approval of all enhancements pending receipt of the Ministry's budget letter.

It is anticipated that we will not recommend a tuition fee increase for 2004/05 to the College Board at this time.

L. Holmes noted that she has requested that an analysis of material fees be prepared to determine which program areas require heavy usage of materials in comparison to the percentage of students who enrol in courses that have such fees. This analysis is being done to identify whether it would be reasonable and fair to remove material fees and provide for the required supplies as an annual operational cost item without specific revenue collection.

In response to a discussion regarding the continued need for increased student enrolment, L. Holmes noted that the College Board has established a Facilities Development sub-committee whose mandate is to look at ways to address the College's space requirements. It was noted that the parameters for additional build-outs are dependant on the zoning and by-laws of the City of Vancouver.

It was moved by D. Steeves; seconded by C. Chow

THAT Langara Council approve the Budget Enhancement Request list as presented, as part of the recommended Operating Plan.

Although supportive of the process to date regarding the enhancement list, the LFA President spoke against the motion, referencing concern about the discontinuation of the Early Retirement Incentive Plan.

L. Holmes noted that an emergency meeting of Langara Council will be called if the Ministry budget letter has significant unanticipated changes to it. Otherwise, it is expected that she will be recommending approval of the 2003/04 Budget to the College Board at its meeting scheduled for Thursday, March 27, 2003.

The question was called on the motion and it was

Carried.

D. Douglas reminded Council members to submit any revisions to the capital request list to her as soon as possible.

3. Definition of a Full-Time Student

V. Magee Shepherd distributed a document that outlined a proposal to change the College's definition of full-time study from 12 credit hours or more, to 9 credit hours. She noted that the current definition disadvantages many students from being eligible to receive a variety of private scholarships.

It was moved by L. Warren; seconded by B. Brill

THAT Langara College define a full course load as 15 credits or more. Full-time study be defined as 9 credits or more (60% of a full course load) and part-time study be defined as fewer than 9 credits.

Carried.

Approval was also given for the following notation:

Note: Because many of our scholarship donors have used our current definition of full-time to determine the criteria for their scholarships, students will be directed to the scholarship section of the Langara College Calendar regarding eligibility requirements that may include other definitions. Where possible, we will spell out the credit hours students require to receive the scholarships listed in the Langara College Calendar.

There being no further discussion, the meeting was adjourned at 1115 hours.